

Accepted File Names

The name of any CSV file to be uploaded to your MailUp account must follow one of the following two file naming conventions.

List_Number + Date/Time

```
<List_Number>_<yyyyMMddhhmssffff>.csv
```

...where:

- <List_Number> = the list number within your account (you can see it in your MailUp admin console)
- <yyyyMMddhhmssffff> = date and time when the file was generated, down to the millisecond

For example:

```
3_201105031527211234.csv
```

List_GUID + Date/Time

```
<List_GUID>_<yyyyMMddhhmssffff>.csv
```

...where:

- <List_GUID> = unique identifier for the list in the MailUp system. It can be seen in the MailUp admin console under *Settings > Edit Lists* or retrieved via API by using the [MailUpSend.GetListIdentity\(\)](#) method.
- <yyyyMMddhhmssffff> = date and time when the file was generated, down to the millisecond

For example:

```
6418A557-2335-4E7C-B620-5A66B7C8F977_201105020805060203.csv
```